
Chief Executive's Office

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Date: 25 August 2005

Chorley
Borough Council

Town Hall
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PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Overview and Scrutiny Committee is to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 6th September, 2005 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of any interests**

Members of the Committee are reminded of their responsibilities to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual member should not participate in the discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the Overview and Scrutiny Committee held on 7 July 2005 (enclosed)

4. **Budget Timetable and the Involvement of Overview and Scrutiny in the Budget Process**

The Director of Finance to inform Members of the involvement in January 2006 of Scrutiny in the Councils 2006/07 budget process.

5. **Performance Management and the Role of Overview and Scrutiny**

The Head of Corporate and Policy Services to inform Members of the role of Overview and Scrutiny in Performance Management.

6. **Best Value Performance Indicators - Quarterly Update**

Report of Head of Corporate and Policy Services (to follow)

Continued....

7. **Draft Policy Documents**

To consider a proposal to submit draft policy documents to the Overview and Scrutiny Committee prior to submission to the Executive Cabinet

8. **Forward Plan (Pages 5 - 8)**

To receive the Council's Forward Plan for the four-month period commencing 1 September 2005 (enclosed)

9. **Customer Overview and Scrutiny Panel (Pages 9 - 10)**

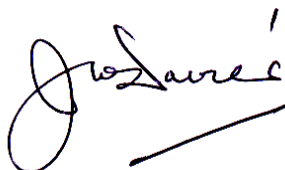
The Customer Overview and Scrutiny Panel recommends that this Committee approve the Scoping Document for its inquiry into 'Parkwise – Decriminalisation of Parking Enforcement' (enclosed)

The Committee is also requested to approve a budget of £1200.00 for the inquiry which will include provision for market research.

10. **Overview and Scrutiny Work Programme (enclosed) (Pages 11 - 14)**

11. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

9. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Walker (Chair), Councillors Bell, Mrs Case, Davies, Goldsworthy, McGowan (Associate Chair), Parr, Walsh (Associate Chair), Perks (Associate Chair) and M Wilson) for attendance.
10. Agenda and Reports to Councillor Edgerley Executive Member for Customers, Policy and Performance for attendance
11. Agenda and reports to Director of Finance and Head of Corporate and Policy Services for attendance.
12. Agenda and reports to Executive Leader (Councillor J Wilson) and Leader of Liberal Democrat Group (Councillor K Ball) for information.

13. Agenda and reports to all remaining Chief Officers for information.

14. Agenda to all remaining Members of the Council for information.